

Report on Workshop on Effective PPT Presentation:BA English I,II&III year & B.Com I & BA I, II( Compulsory) Students.

16 -17 December 2024

- A two day workshop on Effective PPT Presentation was organised by the English Department, Literary Society & Literary wing of Dramatic club for the UG students of English DSC & Compulsory. The development of students, college and nation is dependent on education and use of ICT to create presentation - Multi media. The main objective of the workshop was to update and upgrade students with latest technology and instead of indulging in plagiarism they should be able to make their own content and PPT's. The workshop was co-ordinated by Dr.Monika Raina, Head and AP, Department of English. The programme started with inaugural function graced by AP Vijay Laxmi, AP Priyanka and Mr.Chander Mohan as the resource person of the workshop. The programme started with welcome address by Dr.Monika Raina, followed by felicitation of resource person. Inaugural speech was delivered by HOD English Department. The speaker mentioned the necessity of ICT for students' benefit and how to promote these kinds of training and workshop. The speaker pointed out the importance of digital tools. After that concept note was presented by Mr.Chandermohan and inaugural function ended with vote of thanks by AP Vijay Laxmi Department of English. First session of Day I of the workshop started with brief introduction of the students. The speaker Mr.Chandermohan delivered his talk on "Effective PPT Presentation." The second session was on "Practical usage of Canva Graphic Design Tool." On the second day of the programme (Day II) the light was thrown on the usage of Canva Graphic Design Tool as well as how to use it for effective PPT Presentations. The resource person was happy to mention that this kind of programme will be an eye-opener for all the students. Feedback form was shared by the Department and students were asked to evaluate the workshop in terms of their learning outcomes (what impact the workshop had on them in terms of attitude change and knowledge and skill acquisition). The students were amazed that they were engaged all through up to 3 pm. This was a unique experience. No paper work, it was full of hands on. The session on Day II, too ended with a vote of thanks by AP Vijay Laxmi Department of English.

To

The Principal

LBS Govt College, Saraswatinagar

Distt: Shimla 171206

Subject: Permission for conducting a series of Lecture on Soft Skills & a two day Workshop on effective PPT Presentation for the students of English DSC I&II (BA I, II&III) and Compulsory English (BA I, II & B. Com I)

Sir

Kindly allow Department of English, Dramatic club literary wing and Literary Society to conduct a series of lecture on soft skills and a two day workshop on how to make effective PPT presentation. The committee will conduct series of lecture from 16 to 19 December 2024 & workshop i.e. 16 to 17 December at 10:30 am in BCA LAB and LT I & LT II. The Department of English shall be highly thankful to you.

Yours sincerely

1 .Dr. Monika Raina (HOD)

2. AP Vijay Laxmi

3. AP Priyanka

(Department of English)

*Monika Raina* 12/12/24

*Vijay Laxmi*

*Priyanka* 12/12/24

*allowed*  
*Shan*





# WORKSHOP

THE DEPARTMENT OF ENGLISH  
THE DRAMATIC CLUB (LITERARY WING)  
THE ENGLISH LITERARY SOCIETY

TIME: .....10:00AM-3:00PM.....

 **GPS Map Camera**

**Sawra, Himachal Pradesh, India**  
4pfx+mxw, Sarswati Nagar, Sawra, Himachal Pradesh 171206, India  
Lat 31.124343° Long 77.750091°  
17/12/24 01:53 PM GMT +05:30  
A Two Day Workshop on EffectivePPT By Department Of English BA II & BA I Day II



